Small Rapid Research Grants

Funding Guidelines

Version control:

Date	Version No.	Section No.	Amendments
4 June 2020	Version 1	N/A	Original version
15 June 2020	Version 2	4.2	Added: **however, they may be members of the Project Team.**
		5.1>c	Added: *(including overheads and costs)*
		5.2>h	Deleted: *overheads and on costs for project participants*
15 June 2020	Version 3	5.1>c	Added: *(including overheads and on costs)*
30 June 2020	Version 4	3>b	Updated: **03 July**
		6	Updated: **03 July**

CONTENTS

1. ABOUT THE AUSTRALIA-INDONESIA CENTRE AND THE PARTNERSHIP FOR AUSTRALIA-INDONESIA RESEARCH

The **Australia-Indonesia Centre (AIC)** is a bilateral collaborative research initiative established by both governments, leading universities, and industry. Its mission is to advance people-to-people links in science, technology, education and innovation. The AIC draws together a consortium of 11 leading universities – seven in Indonesia and four in Australia - to tackle shared national challenges through research, and through engagement activities to promote greater mutual understanding between the two nations.

The AIC leads the **Partnership for Australia-Indonesia Research** (PAIR), an initiative supported by the Australian Government, the Indonesian Government and 11 leading universities. For further information on the AIC see: https://australiaindonesiacentre.org/

The Small Rapid Research (SRR) grant scheme is part of the PAIR initiative. This is a strictly short turnaround scheme (not more than 3 months per project). SRR grants are open to the 11 AIC partner universities. Each project team must be co-lead by one Australian and one Indonesian researcher.

The application must be submitted by the Research Office of an AIC Australian partner university and must include an AIC Indonesian partner university.

2. ABOUT THE SMALL RAPID RESEARCH (SRR) GRANTS

As the COVID-19 pandemic has spread, it has disrupted economies, jobs, education and health systems across the globe. The SRR Grants scheme provides a mechanism to address pressing challenges brought about by the COVID-19 in Indonesia by rapidly bringing together relevant expertise. The SRR Grants will establish research teams of Indonesians and Australians from both countries' top universities to collaborate on projects. The outcomes of SRR Grants will provide the policy community with timely access to the best available evidence and information and inform the AIC's interactions and collaboration with policy bodies related to COVID-19. The results of the SRR Grants scheme will demonstrate the critical role of research in responding to the pandemic and contribute new ideas to the COVID-19 development response.

Objective:

To provide analysis which seeks to inform the policy community about the opportunities to address the impact of COVID-19 in Indonesia.

Areas of focus:
The grant focuses on the following three areas:

1. **COVID-19, people and health** - explore issues relating to health and wellbeing; national and provincial public health policy responses (including data – collection, sharing and dissemination – modelling, behavioural change, communication

strategies); already marginalised and vulnerable communities, especially women, girls and people with disabilities

2. **COVID-19, people and connectivity** - with a focus on the pandemic's impact on connectivity and supply chains, including issues relating to data, digital technologies, transport, and logistics.

3. **COVID-19, people and economic recovery** - exploring issues and responses in areas such as the emergence of the "new poor", data, digital economy, young people, gender inequality, already marginalised and vulnerable communities

Unlike other activities in the PAIR program, the SRR Grants are not limited to South Sulawesi. Projects may focus on any part of Indonesia, and can address challenges at national, provincial, district or village level.

Expected Outputs:
- A 15,000 word (max) report written for the policy community (see details in section eight of this document)
- An article based on the report to be published on the AIC website and The Conversation Indonesia
- Presentation of the research findings in an AIC Policy Webinar.

3. TIMETABLE

	Stages	Date and time or indicative period
a)	Publication of the call	04 June 2020
b)	Deadline for submitting applications	03 July 2020 5pm (Australian Eastern Standard Time)
c)	Evaluation period	mid-July 2020
d)	Information to applicants	end-July 2020
e)	Execution of project agreements	mid-August 2020
f)	Starting date of the project	mid-August 2020
g)	Maximum duration of projects	3 months

4. ELIGIBILITY CRITERIA

4.1 AIC partner universities

The SRR Projects are selected following a closed competitive call, which is open to researchers from all disciplines based at the following eleven AIC partner universities:

AIC Australian partner universities

- Monash University
- University of Melbourne
- University of Queensland
- University of Western Australia

AIC Indonesian partner universities

- Institut Pertanian Bogor
- Institut Teknologi Bandung
- Institut Teknologi Sepuluh Nopember
- Universitas Airlangga
- Universitas Gadjah Mada
- Universitas Hasanuddin
- Universitas Indonesia

4.2 Australian and Indonesian project co-leaders

Each SRR project must be co-led by two project co-leaders: one based at an AIC Australian partner university and one based at an AIC Indonesian partner university. Additional participants based at one of the two participating universities may be included in the project team.

Project team members must be employees of an AIC partner university at the project commencement date and for the duration of the project.

AIC Senior Fellows and Associate Fellows are not eligible to lead these grants, however, they may be members of the Project Team.

5. FUNDING

The total funding for this scheme is AUD160,000. Each SRR project will be funded to a maximum of AUD20,000. Budget items must be fully justified. Project funds must be released to, and managed by, an AIC Australian partner university.

5.1 Budget items supported

Project funding may be used for items that directly support research activities contained in an approved proposal, including:

a. access to national and international research and infrastructure facilities including specialist archives, collections and databases;

b. expert services of a third party where required, may include:

    i.   language translation and interpreting services, transcribing services;

    ii.   the purchase of bibliographical or archival material (electronic or hard copy);

      iii.   specialised computer software essential to research activities.

c. salaries (including overheads and on costs) for Australian and Indonesian project participants (please note: if Indonesian salary costs are included, these will need to be reimbursed via an invoice to the lead Australian partner university. The AIC will provide the invoice template and assist if necessary).

d. technical support. This may include salary costs for personnel additional to the project team who have specific technical skills that are essential to the project.

e. reasonable essential extraordinary costs to allow a project participant who is a carer, or who requires care or assistance, to undertake activities essential to the project.

    All budget items must be justified and approved by the AIC.

5.2 Budget items not supported

Items which are not allowed include:

a.   travel and travel related costs.
b.   bench fees or similar laboratory access fees;
c.   capital works and general infrastructure costs;
d.   costs not directly related to research activities, including but not limited to professional membership fees, professional development courses, fees for patent application and maintenance, equipment for live music or drama performances, relocation costs, entertainment costs, insurance, and other indirect costs;
e.   fees for international students;
f.   items of equipment such as computers, mobile phones, tablets and photocopiers;
g.   scholarships and stipends;

6. SUBMISSION OF PROPOSALS

The AIC will only accept proposals submitted in the application template in Microsoft Word format.

Project applications must be submitted by 03 July 2020 5pm (Australian Eastern Standard Time) to the AIC via pair@australiaindonesiacentre.org by the **AIC Australian partner university's Research Office. Due to funding requirements the application can only be submitted by an Australian partner university's Research Office**. The AIC will not accept applications submitted via individuals or any other means.

Additions, deletions and modifications will not be accepted after submission, unless invited by the AIC.

7. SELECTION AND APPROVAL PROCESS

The AIC will manage the selection and approval process. All proposals will be considered against these guidelines. Project proposals will be peer-reviewed prior to final approval by the AIC Board.

Projects which require ethics approval will only be accepted if ethics approval is guaranteed (e.g. from an existing project) to be completed by 1 July, 2020.

8. REPORTING REQUIREMENTS

Project co-leaders will provide a signed financial acquittal and a detailed research report (up to 15,000 words). At a minimum, the report will include:

- Executive Summary;
- Introduction, including project scope and an overview;
- Methodology, outlining the research sources and methods;
- Analysis chapters;
- Conclusion and Recommendations.

The AIC requests that project co-leaders ensure that the AIC is informed about subsequent research outputs after submission of the final report.

The AIC will not accept a final report prior to the completion of a project.

9. CONFLICT OF INTEREST

Applicants will be asked to declare, as part of their application, any perceived or existing conflicts of interests or that, to the best of their knowledge, there is no conflict of interest.

If applicants later identify an actual, apparent, or perceived conflict of interest, they must inform the AIC in writing immediately.